

Faculty Scholarship Foundation
Sample Application for Scholarship – 2026 Academic Year

Name with Initials : _____ Gender : _____

Registration No : _____ Batch : _____ Semester : _____

Telephone No : _____ Email : _____

1. Are you a recipient of (Yes/No) :

Mahapola : _____ Bursary : _____ Any other scholarship : _____

If applicable, please specify the name of the scholarship or the awarding organization :

Amount of the scholarship: Rs. _____ (Per Year)

2. i) Address of the permanent place of residence

ii) Province : _____ iii) District : _____

iv) Distance from the permanent place of residence to the faculty (km) : _____

v) Whether have you received university hostel accommodation for 2024 : _____

3. i) Name and occupation of Father/Mother

Father`s Name with Initials : _____

Father`s Occupation : _____

Mother`s Name with Initials : _____

Mother`s Occupation : _____

ii) Annual Total Income of the Family Rs. _____

i) Details of sisters/brothers schooling (age 19 years or below)

(only consider 3 sisters/brothers in marking criteria)

Name with Initials	Gender	Name of the School	Age

ii) (a) Sisters/brothers studying in University or Higher Educational Institution

(b) Whether they are in receipt of Mahapola or Bursary (Yes/No)

Sisters/brothers studying in University or Higher Educational Institution				(b)
Name with Initials	Gender	University / Institution	Age	

4. Semester Grade Point Average (SGPA) (Not applicable to First Year Students)

Semester						Average
1	2	3	4	5	6	

5. Involvement in Extra-Curricular activities (International level, National level, University level, Faculty level etc.) (pls use additional page, if necessary) (Not applicable to First Year Students)

- 6. Recognized meritorious awards (International level, National level, University level, Faculty level etc.)** *(pls use additional page, if necessary)*

- 7. Volunteer Work (International level, National level, University level, Faculty level etc.)** *(pls use additional page, if necessary)*

- 8. Brief biography of yourself (Academic background, accomplishments, and what you aim to achieve)** *(pls use additional page, if necessary)*

9. A personal statement explaining why you deserve financial assistance through this Scholarship (Pls specifically mention any special circumstances) *(pls use additional page, if necessary)*

Important:

Facts provided in above 2, 3, 4, 6, 7, 8 and 10 should be supported with the documents certified by the relevant authorities. Applications without relevant supporting documents will be rejected without further notice.

Providing false information in the application and/or false supporting documents will result in activation of disciplinary procedures and imposing punishments for furnishing false information to university official which is a violation of University rules, and regulations.

Shortlisted candidates are required to appear for an interview.

I hereby certify that the details given by me in this application are true and accurate.

Signature of the student

Date

Recommendation of the Academic Advisor:

**I hereby Recommend / Not Recommend _____
(Student's Name) for the scholarship.**

Name of the Academic Advisor

Signature of the Academic Advisor

Date

Guidelines for Application Submission

The information provided in sections 2, 3, 4, 6, 7, 8 and 10 of the application must be supported with certified documents issued by relevant authorities. Students must present original documents to Academic Advisor or any authorized person for verification when certifying the copies. Only certified copies of the supporting documents should be submitted along with the **double-sided printed filled application (Page 1, 2, 3 and 4)**, while the original documents must be presented at the interview if requested. Applications without relevant supporting documents will be rejected without further notice.

Students are required to submit following supporting documents where applicable.

Section 2: Address of the permanent place of residence and distance

- Certificate on Residence and Character (*sample attached*) issued by the Grama Niladari

Section 3: Occupation of father and mother, Annual family income (*any of the following*)

- Income Assessment Form (*sample attached*) issued by the Divisional Secretary's Division (Issued within 3 months)
- Three months (July, August and September) salary slips/records of father and mother issued by the employer.
- Low-income certification document issued by the Grama Niladari (*if required*)

Section 4: Details of sisters/brothers

- Copy of the sister's/brother's birth certificate
- Studentship confirmation document issued by the school or University/Higher Educational Institution
- Document certified by the University/Higher Educational Institution mentioning the recipient status of "Mahapola" or bursary

Section 6: Extra-Curricular activities

- Document recommended by the Physical Education Instructor/Sports Advisor
- Document recommended by the Senior Treasurer/Senior Advisor of the student society

Section 7 and Section 8:

- Certificates or any recognition document issued by the relevant authority

Section 10: Documents to prove special circumstances

- Copy of the Death Certificate : Father/Mother (Not required to present the original Register of Deaths)
- Medical Certificates to prove the illness/disability of the father and/or mother

Sample format No 01: Certificate on Residence and Character

A 4 676134 பி ௦௪ 04	
கிராம நிலதாரி பிளிக் விசைத் தரப்பட்ட படிவம் கிராம உத்தியோகத்தரால் வழங்கப்படும் வதிவிட, குணநலச் சான்றிதழ் Certificate on Residence and Character issued by the Grama Niladhari	
இதனை/இதனைப் பற்றி கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் மட்டும் மட்டும் செல்லுபடியாகும். This certificate issued by the Grama Niladhari of the Division in which the applicant resides is valid only for 06 months from the date issued.	
(அ) பிளிக் விசைத் தரப்பட்ட படிவம் (ஆ) மாவட்டமும் பிரதேச செயலாளர் பிரிவும் (a) District and Divisional Secretary's Division	
(அ) கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் (ஆ) கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் (b) Grama Niladhari Division and Number	
(அ) இவ்வாறு/இவ்வாறு பற்றி கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் (ஆ) இவ்வாறு/இவ்வாறு பற்றி கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் (c) Whether applicant is personally known to the Grama Niladhari?	

Sample format No 02: Income Assessment Form

இதன் மூலம் மூலப் பிரதி Original Copy		பா. டி. எம். 201 பி. எம். எம். D. S. M.	
(F 4 Ori. & Dup. S., T. & E.) /94			
பா. டி. எம். கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் வருமானம் மதிப்பிடுகும் படிவம் B 694841 INCOME ASSESSMENT FORM			
பிளிக் விசைத் தரப்பட்ட படிவம் சான்றிதழ் கோருபவரின் பெயரும் முகவரியும் Name and Address of person applying for Certificate			
பா. டி. எம். வருமானம் Annual Income	ரூ. ரூ. Rs. Rs. cts. cts.		
பா. டி. எம். வருமானம் Source of Income			
பிளிக் விசைத் தரப்பட்ட படிவம் சான்றிதழ் கோரும் காரணம் Purpose for which Certificate is obtained			
பா. டி. எம். வருமானம் Commission recovered	ரூ. ரூ. Rs. Rs. cts. cts.		
இதன் மூலம் கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் மட்டும் செல்லுபடியாகும். I certify that the foregoing information is correct.			
பா. டி. எம். கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் பிரதேச செயலாளர் பிரிவு Divisional Secretary's Division			
திகதி Date	பா. டி. எம். கிராம உத்தியோகத்தரால் வழங்கப்பட்ட படிவம் பிரதேச செயலாளர் பிரிவு Divisional Secretary's Division		
H 051318 - 2,000 (2018 / 05)P 3 இவ்வாறு பிளிக் விசைத் தரப்பட்ட படிவம்			